



Monthly Board Meeting Agenda  
**Thursday, December 19, 2024 – 4:30 PM**  
11360 Highway 212, Suite 6, Cologne, MN | Phone: (952) 466-5230  
*Meeting will be held in conference room 1*

1. **Meeting called to order by Chair Zbinden**
2. **Public Comments** – Limited to 5 Minutes
3. **Agenda review and adoption**
4. **Agency Reports**
  - a. Carver County Report
  - b. NRCS Report
  - c. FSA Report
5. **Consent Agenda Action Items**
  - a. Approval of November 21, 2024, Board Meeting Minutes *Pages 1-4*
  - b. Acceptance of the November Treasurer’s Report *Pages 5-10*
6. **Regular Agenda Items**
  - a. Authorize board chair signature on JPA with Carver County for Health Insurance *Pages 11-18*
  - b. Brettworks invoice for website development and annual hosting fee, \$4,100 total *Pages 19-20*
  - c. Add Christmas Eve as an observed Holiday *Page 21*
  - d. Authorize payments for Cover Crop contracts *Page 22*
  - e. Contract amendment and payment approval for Bill Dunbar *Page 23-25*
  - f. Approve the 2025 budget *Pages 26-27*
7. **SWCD Board Committee & SWCD Staff Monthly Reports**
  - a. Personnel Committee (Zabel; Zbinden) – Personnel reviews have been completed.  
\*Approve salaries/pay scale for 2025
  - b. Metro Conservation Districts Committee (Zbinden; Wendland alt.)
  - c. Education & Outreach Committee (Sons, Wendland) – the new website is live, check it out and let us know what you think ([www.carverswcd.org](http://www.carverswcd.org)).
  - d. Budget Committee (Burandt, Sons) – Met 11/21, budget approval in regular agenda
  - e. WMO Advisory Committee (Wendland; Zbinden alt.) – Met on 12/3
  - f. Carver County Leaders (CCL) Committee (Burandt; Sons alt.)
  - g. South Fork Crow River 1W1P (Zabel; Wendland alt.)
  - h. SWCD Staff Monthly Progress Report *Pages 28-30*
8. **Board of Supervisors announcements**
  - a. Supervisor third quarter compensation forms are due!
  - b. Upcoming meetings/events:
    - December 19 – SWCD Board Meeting, **4:30 PM**
    - December (24?) & 25 – Christmas observed, SWCD office closed
    - January 1 – New Year’s Day, SWCD office closed
    - January 16 – SWCD Board Meeting, 8:00 a.m. – Organizational meeting
9. **Adjourn**